



PARENTAL INVOLVEMENT POLICY

Reviewed June 2013

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Introduction

- All parents and carers are equally valued as part of our school community. Children's learning is improved when we work in partnership with their parents or carers, and their wider family. We therefore believe in close cooperation with all families, and in regular consultation between the home and the school.

Aims

- Our aims through parental involvement are:
 - to enhance the learning experiences of all pupils;
 - to encourage parents and carers to be involved in the children's learning;
 - to provide a partnership between home and school, seeking to ensure that families feel welcome and valued;
 - to ensure that maximum use is made of all these adults' skills to enrich learning opportunities.

Involvement in the life of the school

- School is open to parents and carers at all reasonable times.
- Families are invited to regular events, activities and celebrations that are organised by the school or the parent-teacher association. These occasions provide an opportunity to celebrate success, and a viewing public for a lot of the pupils' work.
- Weekly newsletters are sent home informing parents of what is happening in school
- Parents can view much of this written information on the school website.

Involvement in children's learning

- Parents and carers can talk with teachers before and after school on an informal basis on most days.

- Appointments to see a teacher or the Principal can be made through the school office, and can be set up for as soon as required in most instances.
- Every term, there is an opportunity for parents to have a formal discussion with their child(ren)'s teacher. Teachers value these opportunities to celebrate successes, review learning targets and listen to parental views.
- An annual report on each child's academic and personal development is made available in the Summer term. An acknowledgement slip is attached, and parents may request a meeting with the teacher to discuss the contents of the report.
- Regular curriculum workshops will be organised to assist parents and carers in supporting their child(ren)'s learning.
- Curriculum letters are sent to each family at the start of each term, detailing the aspects of learning each child will undertake, and how families might support that learning, for example by visiting museums, galleries, websites, etc.
- National Curriculum assessments as well as records of progress and achievement are also readily available, as appropriate, to each child.
- Parents and carers are invited to our Friday Celebration Assemblies to celebrate their child's achievements

Types of help at school

- Parents and carers are invited to help in school

- Parents and carers offer valued support when they respond to invitations to accompany school groups on educational visits, including, in some instances, assisting with transport arrangements.
- Parents and carers are invited, where possible, to visit classes and groups of children to give talks or demonstrations on areas of interest in which they are experts.
- Occasionally the governors will seek parents, elected by other parents, to serve on the governing body. Parent governors represent the views of parents, for example when they feel that their children's special needs are not being recognised by the school.
- We value the work of the school's PTA (Parents and Teachers Association). This body of parents and school staff works voluntarily to raise money for the school and charities.

Organisational arrangements

- It is necessary to organise a personal background check with the CRB (Criminal Records Bureau) on any person who will be working with children in school, prior to that person's involvement.
- Insurance cover will be organised regarding parents' and carers' work at school, but those involved in transporting children in private vehicles will have to check their own insurance arrangements in this regard.
- All helpers are asked to sign in and sign out of school when visiting, for security reasons.
- All helpers working with children in class are asked to check the purpose and details of the activity, before commencement, by talking with the teacher.
- All helpers are asked to inform the school, in advance if possible, should they be unable to attend school at a prearranged time.
- All helpers will be reminded of the confidential nature of their work in school.

Consultation

- The school will make every effort to consult parents and carers, both formally and informally, about their views on school life, children's learning and new initiatives.
- Parents or carers of a child with a disability are asked to keep the school fully informed about any relevant issues, so that the school can make all reasonable efforts to meet the requirements of that child.
- The school values regular feedback, and will make every effort to act on parents' and carers' views, wherever possible.
- Teachers (including the Principal) can be approached informally before and after school, and will always take careful account of any information forwarded to them.
- Periodically the school will seek parental views more formally, through an annual survey, or a questionnaire on a particular theme.
- Parents or carers are invited to the Senior Leadership forum to discuss any issues they may have.
- Also, if desired by a sufficient numbers of families, the governing body will hold an annual meeting at which issues of interest and concern can be raised by parents and carers.
- After an Ofsted inspection parents and carers will receive a summary of the findings, and later on they will be sent a summary of the action plan written in response to the report.

References

- This policy should be read in conjunction with the relevant passages in:
 - the School Standards and Framework Act (1998), regarding adults working in school;
 - the Human Rights Act (October 2000);
 - the School Improvement Plan;
 - the Equal Opportunities Policy;
 - the school's evaluation procedures.

- **Monitoring and review**

- The Principal and Vice Principal will monitor the implementation of this policy, and will submit periodic evaluation reports on its effectiveness to the governing body.
 - The named Governor for Parental Involvement is :**Mrs Mariam Siddique**
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- This policy will be reviewed in two years, or earlier if necessary.

To be reviewed June 2015